

Welcome to Belair House

Congratulations from all of the team at Belair House on your engagement, thank you for thinking of us. Established in 1785-Belair House is a stunning two floor Georgian manor house surrounded by panoramic views of Belair Park.

A unique venue that transports you from the city to the countryside. We are experienced in planning, tailoring and conducting flawless weddings. We strive to make the process as smooth and uncomplicated as possible, to allow you to feel nothing but excitement.





Make an Entrance

Enter in style from the front door to the original red carpeted 1785 spiral staircase.

Be under the spotlight of the ornamental sky light dome.

Eventually arrive at your ceremony space for one of the most memorable moments in your life.



The Rooms

Your house, your space, your rooms.

We are delighted to offer Belair House exclusively to all full day weddings.

Let us guide you through the house; each room has its own individual characteristics & ambience. You can tailor the use of each room to suit your dream wedding day plans.







The Ballroom

The ballroom is our licensed ceremony space, this beautiful light and elegant room is perfect for the most special part of your day. The neutral yet chic room can be decorated to suit any theme. Large windows and balcony allow for a sunlit ceremony, over looking the surrounding parkland.

For the more intimate weddings this space could also be perfect for your wedding breakfast.

During the evening your party gets started in the ballroom with built in disco lighting and sound equipment for your chosen DJ or band to use.

The Dining Room

Our primary dining space for your wedding breakfast.

The dining room has a classic influence with its high windows draped in rich velvet curtains. The head table has the perfect spot positioned below the grand crystal chandelier. This room opens on to the sun terrace; perfect for a summers day wedding. Scattered candles and an open fire place makes for a cosy winter wedding.

Add your own decoration and personal touches to the crisp linen dressed tables, mantle piece and windowsills to make the dining room your own.





The Cocktail Bar

The perfect lounge area for your guests throughout the day, the cocktail bar consists of Ornate bronze poser tables, cosy sofas and an open fire place for the winter months.

It also makes for a cosy alternative drinks reception area should the front lawn be a little chilly!

Our bespoke cocktail menu presents a unique choice of drinks to your guests to enjoy in the bar or on the adjoining bar terrace.





The Gallery Bar

Mirroring The Ballroom on our first floor, The Gallery Bar makes the perfect spot for your guests to slip away from the dance floor and grab a drink during the evening party.

A charming room with wooden panelled walls, quirky paintings and feature cast iron spiral staircase. The look is completed with a built in coloured up light to really set the tone to the evening.

The Blue Room

An adorable little room that is exactly as it is named, blue!

Positioned between the ballroom and the gallery bar the blue room overlooks the parkland.

This little space is perfect for a number of things, to name a few: A photo booth room, evening buffet space, guest book & present area, children's play area.





The Dressing Room

You have the option of booking our dressing room for the morning of the wedding day to get ready with the bridal party. This would include a bridal breakfast and bubbles to set you up for your big day!

The perfect space for the two of you to steal five minutes away for the wedding party and revel in your new marriage

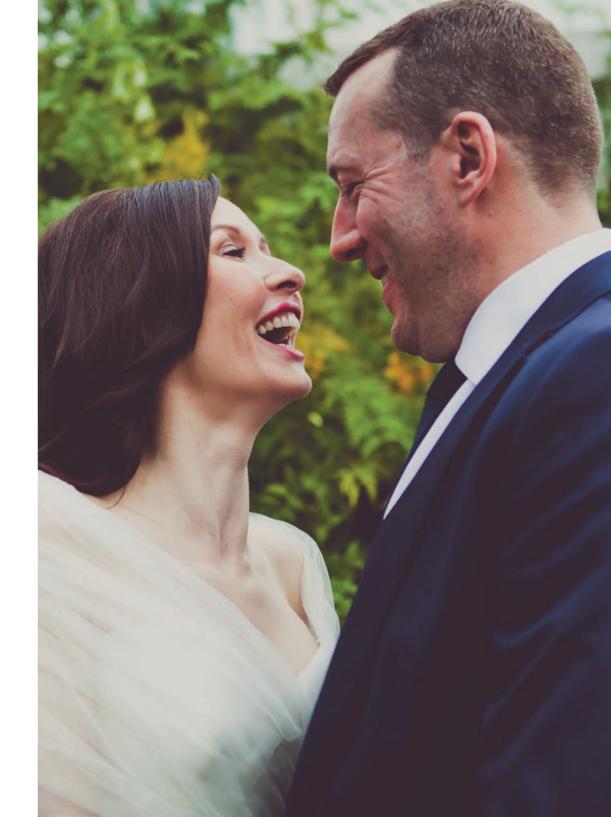
Also a handy place for make up touch ups or to store any honeymoon bags for the day.



Outside Spaces...

The two terraces either side of the house over look the picturesque trees and greenery of Belair Park, the perfect place for you and your guests to enjoy a glass of Pimms on a hot summers day.

The front lawn and surrounding parkland offer a variety of fantastic photo opportunities.





Marquee

If your guest numbers exceed the capacity of the dining room, we have the option of putting a marquee on our front lawn.

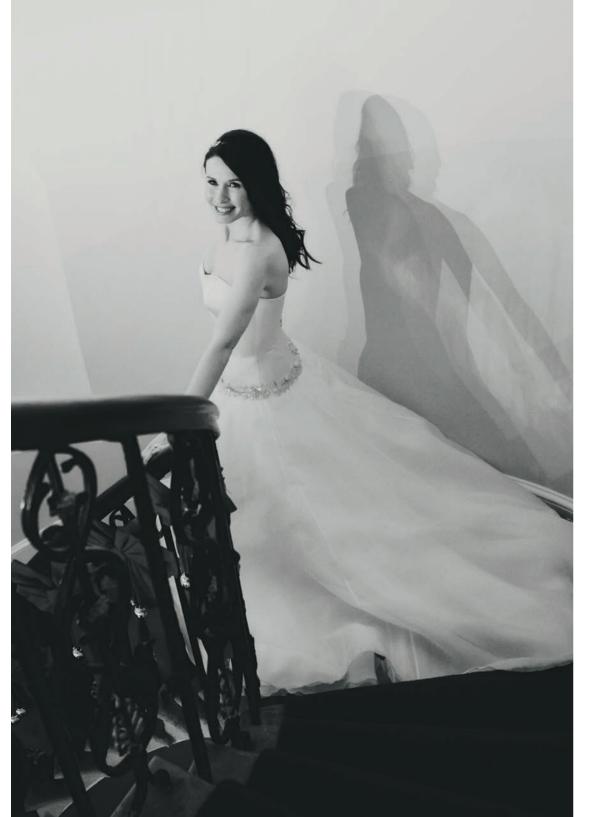
This can facilitate up to 200 guests seated, the perfect alternative for larger weddings.

Dedicated to You

We understand that preparation and planning are key to achieving your perfect day so we offer our skilled team to guide you through your vision step by step. You will have your own dedicated wedding planner to guide you through the planning process from start to finish.

Your wedding planner can liaise with your suppliers and assist with any questions or requirements they may have.





Our team of experienced events staff will be on hand to set up & decorate on the day of the wedding as well as deconstruct at the end of the day, leaving you with nothing to worry about.

We will pass on to you our list of lovely and experienced local suppliers that have been involved in a number of the unique weddings at Belair House.

We love it when a plan comes together!





Food for Thought

Our experienced and dedicated team of chefs have a selection of exquisite menus for you to choose from. We are also happy to create bespoke menus for anybody that is looking for something a little more specific.

The finer Details

Capacities

Whole house – maximum 300 standing
Upstairs (Gallery Bar & Ballroom) – total standing 120
Ballroom – 80 ceremony style, 50 seated for dining
Downstairs (Cocktail Bar & Dining Room) – total standing 120
Dining Room – seated for dining 80
Marquee option – maximum 200 people seated for meal

Timings

Full day weddings can arrive from 12.00am unless they have booked the bridal suite

We are licensed to stay open until 12.00am Sunday – Thursday and 2.00am Fridays & Saturdays

Equipment List

Equipment available: built in sound system throughout the house rooms. 2x Pioneer CDJ 1000s. Pioneer DJM 850 mixer. AUX connection to the sound system. Disco lights. LED lights in bar

Pricing

Full day Weddings

Ceremony, Meal & Reception

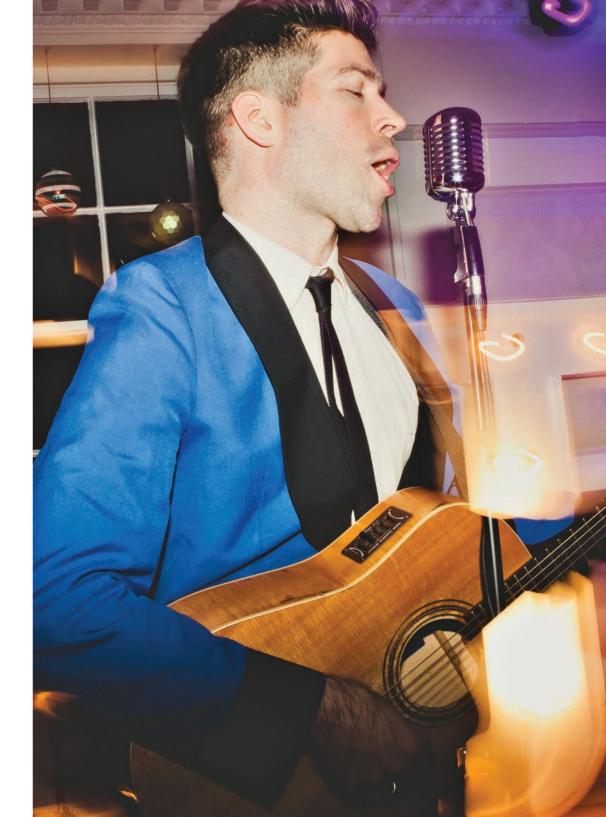
Hire Fees

Fridays Peak Season (April – September)	£4,250.00
Saturdays Peak Season (April – September)	£5,000.00
Sundays – Thursdays & Off Peak Weekends	£4,250.00

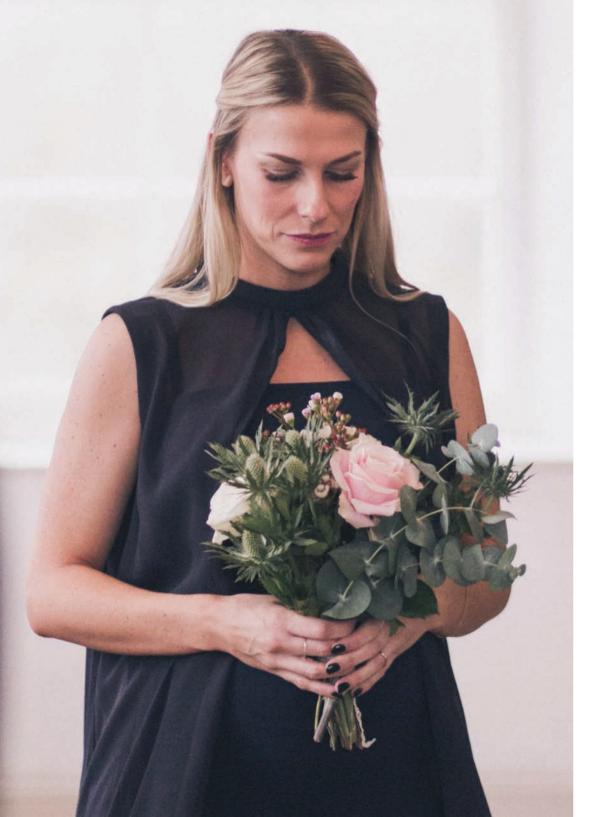
Minimum Spends

Fridays Peak Season (April – September)	£9,000.00
Saturdays Peak Season (April – September)	£12,000.00
Sundays – Thursdays & Off Peak Weekends	£7,000.00

Please note that all hire fees contribute towards the minimum spend







We can also Accommodate

Ceremony Only

First floor 12.00pm – 5.00pm £1,250.00

Minimum Spend Hire Fee £500.00

Ceremony & Seated Dining

12.00pm – 5.00pm First floor & Restaurant

Minimum Spend £1,250.00

Hire Fee

First Floor – up to 25 guests: £600.00

Restaurant – 25 to 80 guests: £1,000.00

Seated Dining & Reception

First floor & Restaurant 6.00pm - 12.00am/2.00am

Minimum Spends

Sunday – Thursday £2,000.00 Fridays £3,000.00 Saturday £4,000.00

Hire Fee

First Floor – up to 25 guests: £600.00 Restaurant – 25 to 80 guests: £1,000.00

Drinks Reception Only

First floor 6.00pm – 12.00pm/2am

Minimum Spend

Monday – Thursday £2,000.00 £3,000.00 Friday £4,000.00 Saturday Sunday £2,000.00 Hire Fee £500.00

Frequently asked Questions

What are the options with music?

Bring a DJ, book one of ours, hire a band or just bring your IPod—we are flexible. We have

an isolated speaker system in place to produce the best quality sound for your party.

Can I decorate?

We appreciate every wedding is unique, so decorations are welcome. Candles are encouraged and we are very flexible and open to your unique décor ideas! We only ask that nothing is put up that would leave any permeant damage or marks on the walls for the next wedding.

Recommended suppliers

We have a little black book of tried and tested local suppliers hand picked by our events management team.

Can we have fireworks?

Due to our proximity to the street, we are not allowed to set off fireworks at Belair House.

Can I provide my own catering?

Unfortunately we don't allow outside catering however our chefs are fully equipped to prepare everything from canapés to hot & cold buffets and your

full 3 courses, so who needs caterers?

Can I bring my own drinks?

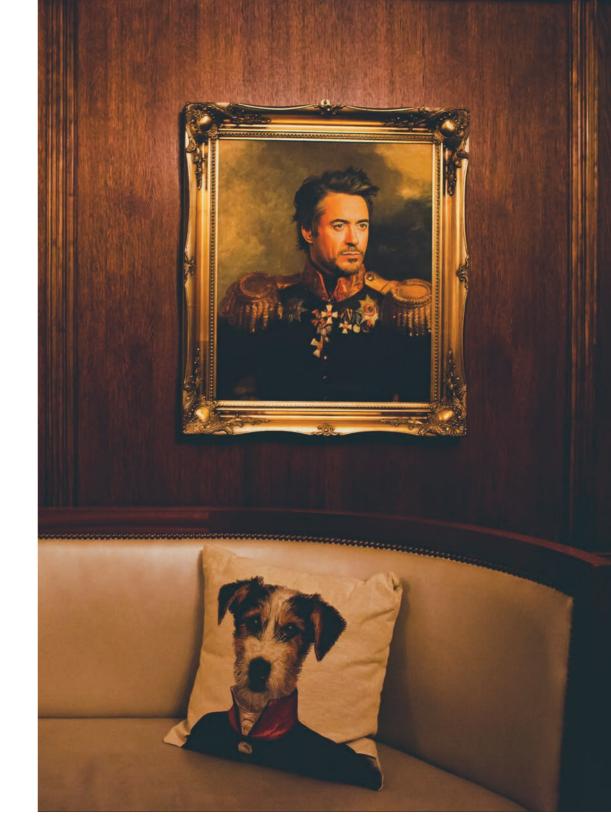
As a licensed venue, we kindly request that your guests refrain from bringing their own alcohol.

Are there car parking facilities?

Our private off-street car park can hold around 25 cars and there is free parking on the street.

Disabled access

We do have disabled access to the ground floor and basement bathrooms only. Unfortunately we only have one set of stairs leading to the first floor and no lift access.



Terms & Conditions

This agreement is made on DATE OF SIGNING

1. Definitions

'The Client' refers to the person(s) making the booking 'The Company' means Belair House Ltd.

'Premises' means the premises known as Belair House, Gallery Road, West Dulwich, London SE21 7AB

2. Use of Premises Couples full names:
(hereinafter referred to as 'the client')
Address:
Email:

The client will have exclusive use of the of the Premises on THE AGREED DATE and ending AT THE AGREED TIME (hereinafter called "The Occupation Period") and will not gain access to or egress from the Premises other than from the established entrance and exit point on Gallery Road SE21 7AB.

Phone:

3. Finance

There is a standard hire fee which contributes towards your minimum spend.

A deposit of 20% is required to confirm with a further 20% payable 6 months prior and the balance paid 1 month prior to the event.

The client agrees to guarantee and pay the company the minimum spend agreed with the Events Manager for the date agreed. This must be reached and paid before the event takes place.

4. Cancellation

Any cancellation must be confirmed in writing. The terms are:

i) The deposit is non-refundable in the event that the

Client cancels however is wholly refundable if the cancellation is made by the Company or occurs due to a force majeure

- ii) Over 6 months notice 100% of any payments with the exception of the deposit are refundable
- iii) Over 4 months notice 75% of any payments with the exception of the deposit are refundable
- iv) 2-4 months notice 50% refundable
- v) Within 1 month the Client will be liable for 100% of the facilities and services booked.

5. Orderly conduct

The Client is deemed to be responsible for the orderly conduct of guests attending the function and will ensure that:

- 5.1 No nuisance or noise is caused either to the Company or its clientele.
- 5.2 No damages are caused to the Premises and to return the Premises to their original condition and decorative order at the end of the Occupation Period, any damages to property must be made good. The Company reserves the right to make additional charges to cover the cost for any reasonable repairs deemed necessary at its sole discretion
- 5.3 If any changes are made to the Premises (interior and exterior) by the Client, such changes must be of temporary nature only and the Premises are to be restored to their original condition at the end of the Occupation Period
- 5.4 The Client shall remove at its own cost all materials brought by it to the Premises
- 5.5 The Client will comply with any reasonable requests made by the Company and with any rules and regulations as issued by any regulatory body from time to time.
- 5.6 The company reserves the right to fully protect its operating license and will decline to continue to serve any customer/guest whose behaviour may be considered to be impaired by any over indulgence in drinking.

6. Numbers

Total numbers must be confirmed before the final instalment is paid 1 month before the event. If numbers

reduce within 1 month of the event, then regrettably this is non-refundable however may be transferrable to a bar tab if notice is given 1 week before the event date.

7. General

- 7.1 The Company shall not be liable in any way for any proceedings damages costs or expenses or other liability incurred by the Client or any person in any way related to the use of the Premises and the exercise of the licence hereby granted
- 7.2 All payments to be made under this Agreement, excluding the Hire Fee, are subject to a non-discretionary 12.5% Service Charge. VAT in included in all prices made under this Agreement.
- 7.3 The Client will be responsible for all artists payments for the entirety of the event, the company will not be responsible for any outstanding payments regarding entertainment what so ever.
- 7.4 The Client will adhere to the timetable agreed with the Company and completely vacate the premises at the agreed time.
- 7.5 The Client will ensure that no food or beverage of any kind is brought onto the premises by himself or his guests for consumption on the premises, except wedding cakes or with the Company's written agreement.
- 7.6 Prices quoted are subject to variation up to three months prior to the function, after which they may vary due to budget, value added tax, inflation, currency variation or other reasons which are outside of the management's control.
- 7.7 The company is not liable for any undisclosed allergies of the client or guests which should be clearly outlined in writing to the company before the event date via the Event Manager or General Manager.

Duly authorised on behalf of The Client:
Date:
Duly authorised on behalf of The Company:
Date:



The Events Team 0208 299 9788 info@belairhouse.co.uk

Gallery Road, Dulwich, London SE21 7AB Telephone: 0208 299 9788 www.belairhouse.co.uk info@belairhouse.co.uk

Belair House WEDDINGS & EVENTS

Selected photography supplied courtesy of Mark Bushkes (www.markbushkesphotography.com) & AmyB (www.amybphotography.co.uk)